

INTERNSHIP INFORMATION FOR EMPLOYERS

MEET THE NEEDS OF TODAY AND TOMORROW. Can we help you develop your workforce of the future? Recruiting a Redeemer University student intern is a great opportunity for early identification of talent. In addition, employers and community partners benefit from interns' fresh perspectives, and their desire to support your staff, clients/customers and the broader community using their developing technical and transferable skills.

EXPECTATIONS

Employers commit to providing a learning experience relevant to the student's area of study and career development.

Responsibilities of the employer supervisor include:

- Codevelop an Internship Work Proposal
- Sign the Internship Agreement
- Provide orientation for the intern
- Define weekly learning tasks
- Offer guidance, mentoring and feedback
- Schedule regular meetings with the student to review their progress and give feedback
- Complete and submit the evaluation to the faculty supervisor

PROGRAMS

- Biology
- Business
- Chemistry/Biochemistry
- English Writing
- Environmental Studies
- Health Sciences
- History
- Kinesiology
- Media Production
- Mission & Ministry
- Music Ministry
- Politics & International Studies
- Psychology
- Social Work

NEXT STEPS

- Reach out the Career Centre to discuss your organization's needs and your potential roles
- Craft job description(s)
- Post your job(s) on <u>Hire Redeemer</u> in Jan-Feb (for summer), May-June (for fall) or Sept-Oct (for winter)

SAMPLE ROLES

- Administrative Assistant
- Archivist
- Clinic support
- Community Developer
- Constituency Assistant
- Conservationist
- Editorial Assistant
- HR Assistant
- Lab Technician
- Labour Relations
- Ministry Coordinator
- Physiotherapy Assistant
- Policy Developer
- Veterinarian Assistant
- Video Editor

OVERVIEW

- Minimum of 120 hours in placement
- Completed
 within an
 academic term:
 - Sept Dec
 - · Jan April
 - May Aug
- Students earn academic credit
- Supervision required
- Remuneration is at the discretion of the organization





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